**Sample Proposal-new park**

**Lynnwood Community Services Proposal**

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| **DATE SUBMITTED** | **GRANT NAME** |
| 08/02/2019 | Lynnwood Community Park and Green Space |
| **SUBMITTED TO** | **Reviewing Committee** |
| John Deer | Lynnwood City Council |
| **SUBMITTED BY** | **(School Name and Group Members)** |
| Margo Hill | Meadowdale Middle School- Jack, Sarah, Traci, Sa, Se-yong |

1. **PROJECT DESCRIPTION**

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| Families with school-age children in this Lynnwood area are experiencing a lack of public outdoor spaces to socialize and exercise. Based on our research, we have found that establishing parks increases the mental and physical health of the individual as well as the community around the park. We have developed a design and implementation plan to provide such an outdoor space tailored to the community in question. It will include play areas with climbing equipment, a larger green space to socialize, and paths for jogging and walking. |

1. **IMPACT ON TARGET AUDIENCE**

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| The target audience for this project would be families with school aged children. Lynnwood is experiencing a growth in populations, specifically young families that are moving into the area to raise their children. Research shows that young children need to be active in play 60+ minutes a day for healthy development. This community park will provide a safe environment for children and families to get exercise needed to increase overall health. |

1. **OVERALL IMPACT ON COMMUNITY**

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| With a place to meet and be active, the community is expected to show greater cohesion, care for each other, and positive outlook. With increased communal awareness, the level of crime is expected to decrease as well. |

1. **GOALS & OBJECTIVES**

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| Improve overall health and wellness of the city population. |
| Increase level of physical health of children, decreasing the frequency of childhood obesity. |
| Decrease level of isolation among inhabitants. |
| Decrease level of petty crime in the neighborhood. |

1. **PROJECT TIMELINE**

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| ACTIVITY | PROJECTED DATE |
| Survey of community to gather input on design. | 09/01/2018 |
| preliminary design and proposed budget | 10/15/2018 |
| community meetings to approve or amend design | 11/05/2018 |
| final design submitted to city planning board | 12/10/2018 |
| phase 1 platting and clearing of land | 03/14/2019 |
| phase 2 construction and purchase of equipment | 03/14/2019 |
| phase 3 sidewalk, access road, and pathways | 05/18/2019 |
| community event for opening of park | 07/01/2019 |

1. **BUDGET**

**BUDGET OVERVIEW**

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| The items in this budget include providing equipment, implementation, maintenance and initial start up costs of creating a community space. Below are the line item costs. |

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| ITEM DESCRIPTION | PRICE | QUANTITY | TOTAL |
| land - donated | $0.00 | 1 | $0.00 |
| playground equipment | $ 75,000.00 | 1 | 75,000.00 |
| signage | $300.00 | 1 | 300.00 |
| Put in paved sidewalks or path | $50,00.00 | N/A | 50,000.00 |
| Wood Chips for underneath play area | $15,00.00 | N/A | 15,000.00 |
| grading, planting, borders, landscaping | $80,000.00 | 1 | 80,000.00 |
| annual maintenance | $15,000.00 | ongoing | ongoing |
| **Total $** | | | 220,300.00 |

1. **STAFF & ORGANIZATIONAL INFORMATION**

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| JOB TITLE | QUALIFICATIONS | CERTIFICATIONS | SKILLS |
| Director-parks & rec | management experience, landscaping and maintenance | BA in city planning, administration, or similar experience | planning, finance |
| Groundskeeper | landscaping, minor repair | n/a | landscaping, design |
| Construction professionals | framing, paving | on the job experience; applicable union certificates | drafting, building design and construction |
| heavy equipment operators | excavation, | certificate or job experience in heavy machinery | safety;  machine operations |
| landscape designers | BA in landscape design | diploma/certificate from educational institution | Creative and artistic, good design skills |
| gardeners/ landscapers | on the job experience | no certification is needed but AA/BA in landscaping or horticulture helpful | Physical active, strong, ability to operate machinery |

1. **APPENDIX**

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| FILE NAME | DESCRIPTION | LOCATION attachment / link |
| Park design | dimensions, layout of park | paper copy |
| Budget proposal | detailed budget items with suppliers and estimates | paper copy |
| community health survey results | research conducted with target audience to assess need | paper copy |
| Community Welfare and Outdoor Spaces | Research report by Institute of Urban Planning on connection of outdoor activity and community welfare - used for research | Http:\\IUP.com/outdoors |
| 2010 Census on City of Lynnwood | Population growth in City of Lynnwood; used for research | paper copy |
| Snohomish County Public Health - Environmental Impact Study | Official assessment of construction impact of neighborhood environment; used for research | http:\\SnoCo.gov.wa |